AGENDA ITEM | DISCUSSION | FOLLOW-UP
--- | --- | ---
I. Old Business | | |
a. Personnel Committee | Dean had edits to promotion and tenure policies and procedures. Becky has delayed resubmittal because of one of the Dean’s requested change is to require only tenured faculty on all promotion, contract, and tenure committees. Becky and Bob revised language to allow for at least 2 non-tenure faculty. | Naomi and Kat to send out another reminder email for nominations
b. Model of Accessibility | Becky continues to work on Model of Accessibility | |
c. Promotion Criteria | | |
d. Nominations- Outstanding Community and Faculty/Staff Contribution | Nominations for outstanding community and faculty/staff contribution due 3/18/11. | |
e. Administrative Leave days | Denise Uehara spoke w/ James Kardashian from UHPA. Response was that ALL faculty (non-APT) are granted administrative leave days. There is a page in our UHPA union contract showing that we have administrative leave during Green Days. No need to take leave or make travel requests on these days. Federal policy states that individual States’ policy takes precedence. But what about the PI’s role, federal funds, and role of Green Days? If a grant proposal is due during Green Days, can PI allow leave at another time? | Kat will provide JoAnn background info on the UHPA union contract and emails. JoAnn to review and draft language for further discussion by Council.

II. New Business | | |
CDS Council Meeting  
Wednesday, February 16, 2011  
10-11am

<table>
<thead>
<tr>
<th>Ideas from last mtg:</th>
</tr>
</thead>
</table>
| 1. Results of COE Senate, CDS Council, and UHPA Rep elections | Christy to present results of elections  
| 2. Advocacy strategies- Waynette Cabral and Partners in Policy Making as part of a panel | Tammie to work on panel  
| 3. Time to share about our own projects | Kat to plan a Gimme Gimme game for CDS staff to share projects  
| 4. Clarifying promotion, tenure, and the I, R, and S lines | Andrew to talk to Charmaine about PacRim wrap up  
| 5. Charmaine- PacRim wrap up | Megan to wrap up webinar demo  
| 6. Tom Conway- webinars as a dissemination/education tool | Kat to ask Bob to present on CDS Business Plan  
| 7. BS- Discuss CDS Business plan, entrepreneurship | Naomi to ask Val about 5 min NIRS training  
| 8. NIRS training | Megan and Martha to discuss change in by-laws for CDS Council (change from research, education, and service)  
| | Andrew to see if JCC has WiFi or test Verizon wireless card.  

Tammie to be emcee for Assembly.  

Tammie suggested a panel of community levels discussing the process of doing advocacy, give testimony on federal and local levels. Martha suggested bringing in a legislator to speak. Kim from AUCD could do a live broadcast using Skype.

<table>
<thead>
<tr>
<th>Upcoming CDS Activities</th>
</tr>
</thead>
</table>
| Becky volunteered to do a promotion and tenure workshop. | Naomi to follow-up with Becky  
|  

<table>
<thead>
<tr>
<th>Elections</th>
</tr>
</thead>
</table>
| Consider by-law change? Do we need to have representation from research, education, and service? Are the representatives really different? | Martha to do research on the policy by-laws.  
|  
|
**CDS Council Meeting**  
**Wednesday, February 16, 2011**  
**10-11am**

<table>
<thead>
<tr>
<th>Megan moved to eliminate the 3 categories of research, education, and service from CDS Council and replace by job category: GA, APT, staff, faculty, specialist designation. Council seconded. Plan to do a hand vote on the Assembly.</th>
</tr>
</thead>
<tbody>
<tr>
<td>d. <strong>NIRS training</strong> Val said she will send out emails to CDS staff on completing NIRS. She will take 5 minutes at Assembly to discuss.</td>
</tr>
</tbody>
</table>

Naomi to ask Val about 5 min presentation at CDS Assembly

Next Meeting: March 16, 2011 and April 27 from 10-11am; May 20 11am (final mtg and potluck lunch)