

# ***Pacific Rim International Conference on Disability and Diversity***

October 9-11, 2017 @ Hilton Hawaiian Village Resort & Modern Honolulu

## **VOLUNTEER APPLICATION FORM**

**Instructions:** Please fill out your contact information, time blocks that you are available for, and at least **two** activities that you would like to help with.

Please complete and email to **volctou@hawaii.edu** or fax to (808) 956-4437; or mail to PacRim Conference, UH Center on Disability Studies, 1401 Lower Campus Road, 171F, Honolulu, Hawai'i 96826. Applications must be received by **Monday, August 28, 2017**.

\*Please note if you want to attend 3 Days of the Conference, 8 hours of volunteer hours is required.

<b>Contact Information</b>	
Name	
E-mail	
Phone	
Mailing Address	

<b>PRE-CONFERENCE SUPPORT</b>			
<b>Throughout September, 2017</b> UH Manoa Campus		<b>Thursday, October 5, 2017</b> UH Manoa Campus	
	General Office Support – 3 hours a week <i>**We will contact you to schedule</i>		Bag Stuffers & Support 9:00am-1:00pm
<b>Wednesday, October 4, 2017</b> UH Manoa Campus		<b>Sunday, October 8, 2017</b> UH Manoa Campus	
	Bag Stuffers & Support 9:00am-1:00pm		Physical Labor (movers) 9:00am – 1:00pm – Move boxes to the Hilton Hawaiian and the Modern Honolulu

<b>CONFERENCE AND SPECIAL EVENT SUPPORT</b>
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<b>Availability</b>				
Please check which time blocks you are available				
	Morning 6:30am- 12:00pm*	Morning 7:30 am- 12:00pm	Afternoon 12:00pm- 5:00pm	Afternoon 1:00pm - 6:00pm**
<b>Monday</b> 10/9/17				
<b>Tuesday</b> 10/10/17				
<b>Wednesday</b> 10/11/17				

<b>How I'd like to Help</b>			
Please check at least 2 activities			
	Registration*		Sight Impaired Guide
	Note Taker		Greeter*
	General Duties		Room Monitor
	Film Festival Support (Monday & Tuesday)		Book Pavilion Support (Monday & Tuesday)

\* Registration & greeters begin at **6:30am** on **Monday** only. Registration & greeters begin at **7:00am** on **Tuesday** & **Wednesday**

\*\* Some events go until 6:00pm



[www.pacrim.hawaii.edu](http://www.pacrim.hawaii.edu)

### Special Skills / Previous Volunteer Experience / Special Request

Summarize let us know about any special skills you have, previous volunteer experience that may be useful to Pac Rim or let us know of any special requests.

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### Person to Notify in Case of Emergency

Name/Relation

Phone Number

### Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Name

Date

### Our Policies

It is the policy of this organization to provide equal opportunities without regard to race, color, religion, national origin, gender, sexual preference, age, disability and other protected rights.

All volunteers will receive a signed Certificate of Appreciation from the University of Hawai'i. For volunteers who need Community Service hours, we will note the hours on the certificate.

Thank you for your interest in volunteering with us! We will be in touch with you shortly after receiving your application.

Pac Rim Conference Team  
Kawika Machida, Volunteer Coordinator  
808.956.8816 | [volctou@hawaii.edu](mailto:volctou@hawaii.edu)